

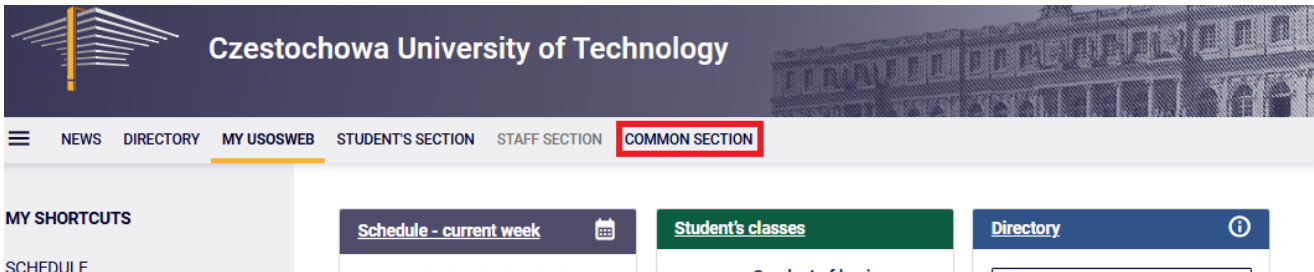
# Completing the Student Dormitory Application Form in the USOSweb System

16 June 2026

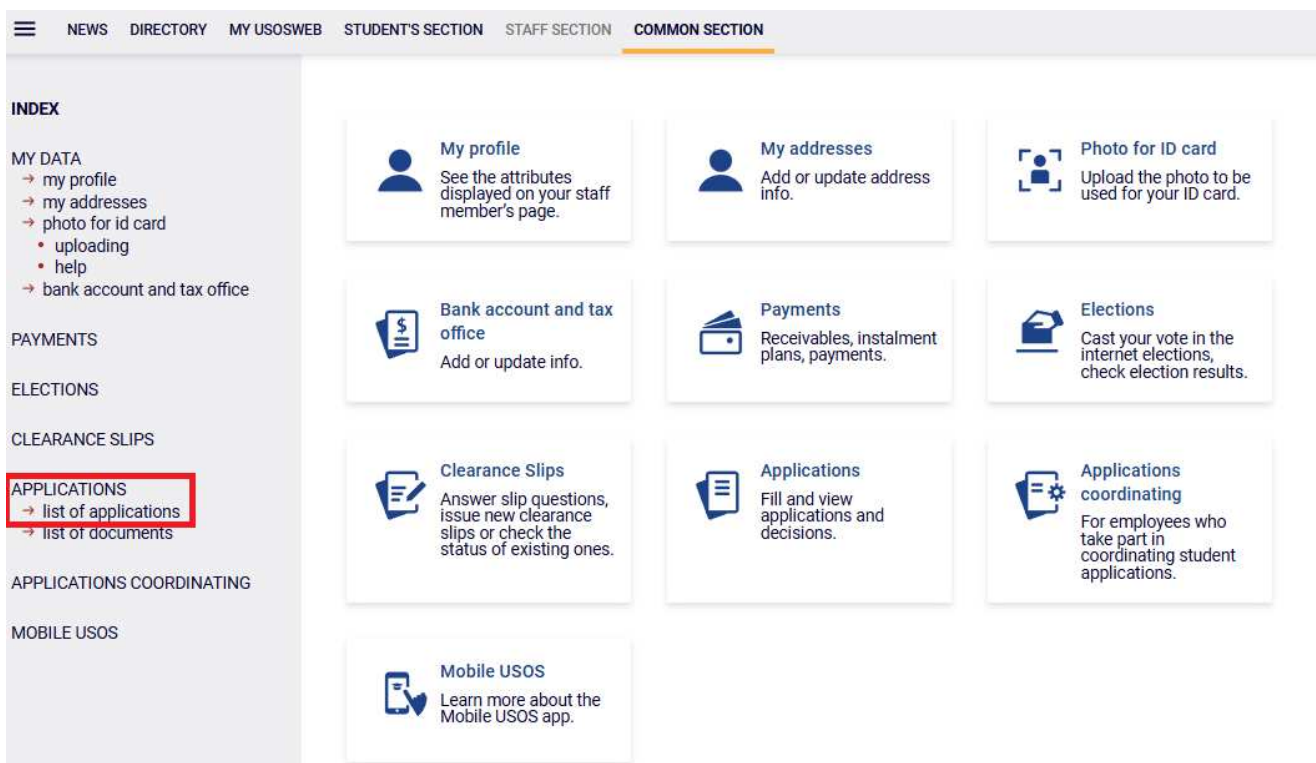
An electronic application for a place in a Student Dormitory can only be submitted by a person holding the status of a student or PhD student at the Czestochowa University of Technology.

To apply for a place in a student dormitory, log in to your USOSweb account at:

<https://usosweb.pcz.pl/>



Go to the “COMMON SECTION” tab, navigate to the APPLICATIONS module – list of applications, select “application for a student dormitory”, and then click on “start filling out”.



## Applications



On this page you will find all applications that apply to your units and study programs.

### Applications that you can submit.

	Title	Rounds	Administrator	Term	Actions
→	Application for a student dormitory for "ERASMUS+" and bilateral exchange students.	<b>in progress</b> , 120 days until it ends <b>for all students without PhD students</b> 22.05.2026 13:00 - 30.09.2026 23:59	Czestochowa University of Technology	Academic year 2026/2027	details → fill in →
→	Application for a student dormitory for first-year students (full-time and part-time).	<b>in progress</b> , 120 days until it ends <b>for all students without PhD students</b> 22.05.2026 13:00 - 30.09.2026 23:59	Czestochowa University of Technology	Academic year 2025/2026	details → fill in →
→	Application for a student dormitory for students with physical disabilities (full-time and part-time).	<b>in progress</b> , 120 days until it ends <b>for all students without PhD students</b> 22.05.2026 13:00 - 30.09.2026 23:59	Czestochowa University of Technology	Academic year 2026/2027	details → fill in →
→	Application for a student dormitory for full-time and part-time students (does not apply to first-year students)	<b>in progress</b> , 120 days until it ends <b>for all students without PhD students</b> 22.05.2026 13:00 - 30.09.2026 23:59	Czestochowa University of Technology	Academic year 2026/2027	details → fill in →
→	Application for a student dormitory for first-year international students (full-time and part-time).	from 2026-03-03 00:00:00 <b>in progress</b> , 120 days until it ends <b>for all students without PhD students</b> 22.05.2026 13:00 - 30.09.2026 23:59	Czestochowa University of Technology	Academic year 2026/2027	details → fill in →

Completing the application involves entering data on the following screens.

At any stage of filling out the application, you can: save it, go back, return to the beginning, or check.

## Applications



On this page you will find all applications that apply to your units and study programs.

### Current applications. 1

	Title	Status	Rounds	Administrator	Term	Actions
→	Application for a student dormitory for full-time and part-time students (does not apply to first-year students)	Filled in	<b>in progress,</b> 120 days until it ends 22.05.2026 13:00 - 30.09.2026 23:59	Czestochowa University of Technology	Academic year 2026/2027	resume filling the application → delete → print → details →

Screen No. 1: After reading the general information, select the appropriate pool and click “next”

ISOSWEB   STUDENT'S SECTION   STAFF SECTION   **COMMON SECTION**

### Application for a student dormitory for full-time and part-time students (does not apply to first-year students)

**Page 1 - pool of places**

go to the details of your application →

CHECK   SAVE   **NEXT**

**i** Places in Student Dormitories are made available in pools, which may be assigned to a specific organizational unit (each unit has its own allocation of places) or constitute special pools (available under terms other than affiliation with a given unit). Please indicate the pool under which you wish to apply for a place in the student dormitory. Each applicant may submit only one (1) application.

**Pool selection**

**i** The list displays the available pools of places that: belong to the department running your study program, have not been selected by you in another dormitory application, or belong to special pools that you are eligible to access. If the required pool is missing from the list, please contact the department responsible for dormitory applications.

Select the pool in which you are applying for a place

Miejsca w akademikach przeznaczone dla studentów studiów stacjonarnych i niestacjonarnych

CHECK   SAVE   **NEXT**

Screen No. 2: Displays information regarding the University Accommodation Committee.

You can click “next”

STUDENT'S SECTION STAFF SECTION **COMMON SECTION**


Application for a student dormitory for full-time and part-time students (does not apply to first-year students)

**Page 2 - application recipient**

go to the details of your application →

BACK CHECK SAVE **NEXT**

**Choice of recipient**

 Select the committee to which you want to electronically submit your application and the required supporting documents. If the correct committee is missing from this list, please contact the department responsible for dormitory applications.

Select who will consider your application

(Czestochowa University of Technology)

BACK CHECK SAVE **NEXT**

Screen No. 3: Verify your personal details. If the data is correct, you can click “next”.


STUDENT'S SECTION STAFF SECTION **COMMON SECTION**

Application for a student dormitory for full-time and part-time students (does not apply to first-year students)

**Page 3 - personal data and study programmes**

go to the details of your application →

BACK TO THE BEGINNING BACK CHECK SAVE **NEXT**

 Below is your personal data from the USOS system. Verify their correctness - if they are out of date, report it to your student office. The updated data will appear in the USOSweb after migration.

**Personal data**

Address for correspondence	ul.	42-
Address of permanent residence	ul.	42-
E-mail address	s14	@student.pcz.pl
Mobile phone number	+48	
Phone number		

**Your study programs related to the application**

No.	Program	Kind	Mode	Stage
1	[WZ-Z-D1-30-KRK] Status: Management <b>Student</b>	first-degree studies (first cycle study programmes)	full-time studies	Trzeci semestr Zarządzanie, 3-letnie studia stacjonarne I stopnia licencjat

BACK TO THE BEGINNING BACK CHECK SAVE **NEXT**

Screen No. 4: Displays the requested period of residence and the accommodation criteria.

STUDENT'S SECTION STAFF SECTION **COMMON SECTION**

## Application for a student dormitory for full-time and part-time students (does not apply to first-year students)

### Page 4 - accomodation period and criteria

go to the details of your application →

BACK TO THE BEGINNING BACK CHECK SAVE **NEXT**

**i** The lack of documents that explicitly confirm the information contained in the application causes that the given circumstances, achievements or activities will not be taken into account when granting places in the dormitory!

### Period of residence

The accommodation period of application Academic year 2026/2027  
If you want to apply for a different period, then choose an application form assigned to a proper study cycle.

**Please indicate any circumstances from the current academic year—such as activities for the benefit of the University or Student Dormitories, achievements, or social and scientific activities—that may entitle you to a place in a specific dormitory or a higher standard room. Provide this information in the justification section at the end of the application.**

BACK TO THE BEGINNING BACK CHECK SAVE **NEXT**

Screen No. 5: Displays the individuals for whom you are requesting a place in the dormitory.

STUDENT'S SECTION STAFF SECTION **COMMON SECTION**

## Application for a student dormitory for full-time and part-time students (does not apply to first-year students)

### Page 5 - residents

go to the details of your application →

BACK TO THE BEGINNING BACK CHECK SAVE **NEXT**

**i** At the Czestochowa University of Technology, the following rules apply regarding the allocation of dormitory rooms: Children (including adopted children) are allocated a separate place.

The parent (student) submits an application for themselves and the child, while the spouse submits a separate application for a dormitory place. If the spouse is not a student, they must submit a paper application directly to the Student Dormitories Administration.

### People for whom you are applying for a place in a Student's House

	Imię i nazwisko	Rok urodzenia	Relacja
<input checked="" type="checkbox"/>	Julia	20	wnioskodawca

BACK TO THE BEGINNING BACK CHECK SAVE **NEXT**

Screen No. 7: Provides information regarding the number of available places in a given dormitory. After reviewing this, you can click “next”.

STUDENT'S SECTION STAFF SECTION **COMMON SECTION**

## Application for a student dormitory for full-time and part-time students (does not apply to first-year students)

### Page 7 - available student houses

go to the details of your application →

BACK TO THE BEGINNING BACK CHECK SAVE **NEXT**

### Places available in the selected pool



The Czestochowa University of Technology operates three student dormitories, offering over 1,000 places in total. The following room types are available:

- single room
- double room
- family room
- studio room

- double room occupied by a single person.

The application applies to one place in a double room. If you prefer the double room for single occupancy (exclusive use), please mention it in the comment section at the final stage of your application.

Please keep in mind that this request will only be considered upon arrival and check-in at the dormitory (subject to availability).

Student dormitory	Places	Description
DS-2 Bliźniak	Total number of places in dormitory, places: 201	Hall of Residence number 2 "BLIŹNIAK" Postal address: Częstochowa, ul. Akademicka 5 Phone: +48 34 3250 472 e-mail: blizniak@pcz.pl
DS-5 Maluch	Total number of places in dormitory, places: 590	Hall of Residence number 5 "MALUCH" Postal address: Częstochowa, ul. Dekabrystów 26/30 Phone: +48 34 3250 233 e-mail: maluch@pcz.pl
DS-7 Herkules	Total number of places in dormitory, places: 395	Hall of Residence number 7 "HERKULES" Postal address: Częstochowa, ul. Sowińskiego 40/46 Phone: +48 34 3250 495 e-mail: herkules@pcz.pl

BACK TO THE BEGINNING BACK CHECK SAVE **NEXT**

Screen No. 8: Arrange the places in the student dormitories in order from most to least preferred (**by dragging and dropping the tiles**). As accommodation history is still being generated in the USOS system, every student will see the following message: no previous registration of residence.

STUDENT'S SECTION STAFF SECTION **COMMON SECTION**

## Application for a student dormitory for full-time and part-time students (does not apply to first-year students)

### Page 8 - preferences

go to the details of your application →

BACK TO THE BEGINNING BACK CHECK SAVE **NEXT**



Arrange the places in the Student Dormitories in order from most to least preferred. Change the order by dragging and dropping the name of the dormitory according to your preference.

### The most recent accomodation

According to USOS, you have lived before in a dormitory: **no previous registration found.**

### Preferences



Reorder types of rooms in student houses in order from the most preferred to the least preferred.

⤴ DS-2 Bliźniak, Total number of places in dormitory

⤴ DS-5 Maluch, Total number of places in dormitory

⤴ DS-7 Herkules, Total number of places in dormitory

BACK TO THE BEGINNING BACK CHECK SAVE **NEXT**

Screen No. 9: Contains supplementary information (justification of the application). Please read the text of the required declaration, **tick the appropriate checkboxes**, and then click “next”.

STUDENT'S SECTION STAFF SECTION **COMMON SECTION**

## Application for a student dormitory for full-time and part-time students (does not apply to first-year students)

### Supplementary information

go to the details of your application →

BACK TO THE BEGINNING BACK CHECK SAVE **NEXT**



In the comment section, you can add information regarding the need to allocate a place for a child or any additional circumstances, such as activities for the benefit of the University or Student Dormitories.  
If applicable, please also include your preferred room type here.

### Justification

### Additional attachments

ATTACH FILE

### Declarations

- I hereby declare that I have read and understood the applicable Rules and Regulations of Student Dormitories (Rector's Order of Czestochowa University of Technology No. 11/2024 of 20 September 2024 - available at <https://pcz.pl/en/accommodation> - the page will open in a new tab)."
- I agree to receive official correspondence via electronic communication channels – namely through the USOSweb system in the proceedings initiated by this application. As my electronic address, I indicate the e-mail address available in the USOSweb system and provided during the university admission process. I declare that I have read and understood the current Rules and Regulations of Student Dormitories.

BACK TO THE BEGINNING BACK CHECK SAVE **NEXT**

Screen No. 10: Application summary.

- a) you can review the details of the completed application,
- b) you can view a preview of the application,
- c) you can still correct, return to, or save the application.

**NOTE!** In order for the application to be registered in the system and considered by the Committee, you must press the **REGISTER button**.

**Only applications with this status will be visible and processed in the system.**

**There is no need to print the application for a student dormitory.**

### Summary

go to the details of your application →



The application is ready to be registered.

Please verify that the application has been completed correctly and press the **REGISTER REGISTER** button at the bottom of the page if there are no errors and you are certain you want to submit it.

Once registered, the application cannot be deleted from the system.

If you wish to edit the application, press the **BACK** button.

~~The registered application must be printed, signed with a handwritten, legible signature, and then submitted to:~~

~~- to the Office for Persons with Disabilities  
(Student Dormitory No. 2 "Błęziak",  
- application for a scholarship for persons with disabilities)~~

~~- to the Student Service Office of the University of Applied Sciences  
(Częstochowa, ul. Dąbrowskiego 71)  
- application for a maintenance grant  
- application for the Rector's scholarship  
- application for an emergency grant (allowance),~~

~~Along with a complete set of required supporting documents (original certificates/statements, and copies of other documents accompanied by their originals for verification).~~

**This does not apply to applications for a student dormitory.**

**The dormitory application must be registered through the USOSweb system. This does not apply to spouses who are not students at the university – if the spouse is not a student, they must submit a paper application to the Student Dormitories Administration**

(Student Dormitory No. 5 "Maluch", ground floor, room No. 9, Monday to Friday from 11:00 a.m. to 1:00 p.m., excluding holidays and additional days off).

see the preview of the application →



Screen No. 11: Contains information on the application status, application details, signed declarations, and the history of application status updates.

### Application status

Status	<b>Registered</b>
Modification date	2026-06-02 14:13:52
Actions	go to the details of the application → print →

### Application data

Address for correspondence	ul. 42-
Permanent address	ul. 42-
Number of places	1
Pool of places	Miejsca w akademikach przeznaczone dla studentów studiów stacjonarnych i niestacjonarnych
Justification	
Requested period of residence	<b>Rok akademicki 2026/2027</b>

No.	Program	Kind	Mode	Stage
1	[WZ-Z-D1-30-KRK] Status: Management <b>Student</b>	first-degree studies (first cycle study programmes)	full-time studies	Trzeci semestr Zarządzanie, 3-letnie studia stacjonarne I stopnia licencjat

	Imię i nazwisko	Rok urodzenia	Relacja
<input checked="" type="checkbox"/>	Julia	2003	wnioskodawca

### Houses and types of rooms in order of preference

1. DS-2 Bliźniak, Total number of places in dormitory
2. DS-5 Maluch, Total number of places in dormitory
3. DS-7 Herkules, Total number of places in dormitory

### Previously assigned houses

Student dormitory	Room	Check-in date	Check-out date
None			

### Declarations

- I hereby declare that I have read and understood the applicable Rules and Regulations of Student Dormitories (Rector's Order of Czestochowa University of Technology No. 11/2024 of 20 September 2024 - available at <https://pcz.pl/en/accommodation> - the page will open in a new tab)."
- I agree to receive official correspondence via electronic communication channels – namely through the USOSweb system in the proceedings initiated by this application. As my electronic address, I indicate the e-mail address available in the USOSweb system and provided during the university admission process. I declare that I have read and understood the current Rules and Regulations of Student Dormitories.

### Application status changes

No.	Status	Modification date	Author of status change	Comment
1	Registered	2026-06-02 14:13:52	Kotas	

**Remember!** Monitor the status of the application on your account. In the event of any discrepancies in the registered application (e.g., missing documents, etc.) the application may be sent back for corrections, which will require your immediate action.

Once the application has been processed by the Committee, the decision regarding the allocation or non-allocation of a dormitory place will be available on your account at <https://usosweb.pcz.pl/>. Information about the status of your application can be found at <https://usosweb.pcz.pl/> under the “COMMON SECTION” - Applications.

The screenshot shows the 'COMMON SECTION' of the USOSWEB portal. The left sidebar contains a menu with 'APPLICATIONS' highlighted. The main content area features a header 'Applications' and an information box. Below is a table of current applications.

	Title	Status	Rounds	Administrator	Term	Actions
<input type="checkbox"/>	Application for a student dormitory for full-time and part-time students (does not apply to first-year students)	Verified	<b>in progress,</b> 120 days until it ends 22.05.2026 13:00 - 30.09.2026 23:59	Czestochowa University of Technology	Academic year 2026/2027	change the expiration date of referral → confirm → resign → print → details →

At this stage, you:

- must confirm the receipt of the allocated place and confirm your commitment to check in by the designated deadline,
- can change your declared arrival (check-in) date at the student dormitory,
- can withdraw your application for a place in the student dormitory.